

**St. Charles County HOME Inspection Process  
International Code Council  
Property Maintenance Code 2003**

HUD now requires that all properties purchased with the assistance of HOME funds will be inspected to ensure that the property is code compliant. St. Charles County has opted to perform the inspections through our Building Code Enforcement Division.

**Contact Information:**

Dave Hammond  
Division Director  
201 North Second St., Rm. 412  
St. Charles, MO 63301  
636-949-7900 ext. 7260

**Inspection Cost:**

\$80 for initial inspection and one follow up, additional inspections will be approximately \$30 per hour.

**Procedures:**

Buyer must call or visit the Building Code Enforcement Division and **state that they are a homebuyer using HOME funds**, and would like to request an inspection.

The buyer must specify who will meet inspector and plan 1 ½ hours for the inspection.

If no violations occur, the buyer will receive a Certificate of Compliance that includes a visual lead clearance.

If violations are present, the buyer must notify the Building Code Enforcement Division when the violations have been repaired to schedule a re-inspection. If the property passes, the Certificate of Compliance will be issued. If the property fails, additional inspection fees will be charged for subsequent inspections.